



Institute of Language Teaching

(English Medium)

B.Ed. College, Rajkot

Managed by : Shree Saurashtra High School Trust

College Code : 059
College Zone : 094
AISHE Code : C-725

NCTE Reg. No. WRC/NCTE/9-9/2000/01785
NCTE Reg. No. WRC/313040/2015/143488/31-05-2015
Recognised under 12(B) 2(F) of UGC Act

Affiliated to Saurashtra University, Rajkot

Notification for Formation of SEDGs Committee (2024)

Notification: Formation of SEDGs Committee – 2024

Ref: UGC Guidelines – “Equitable Opportunity for Socio-Economically Disadvantaged Groups (SEDGs)” dated January 2024.

In compliance with the University Grants Commission’s guidelines for the promotion of equity and inclusion of Socio-Economically Disadvantaged Groups (SEDGs) in Higher Educational Institutions, the Institute of Language Teaching, Rajkot, hereby constitutes the SEDGs Committee for the academic year 2024 as follows:

Sr. No.	Name	Designation/Role
1	Dr. Nidatt Barot	Chairperson, Principal
2	Dr. Nehal Shingala	In-Charge, Internal Complaint Committee
3	Dr. Smita Gadhvi	IQAC Coordinator
4	Jyoti Tadv	SC/ST Representative
5	Dipika Patel	OBC Representative
6	Bhavik Karavadiya	Student Representative (Male) - SEDG
7	Ankita Punjani	Student Representative (Female) - SEDG



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Term of Committee: 1st January 2024 to 31st December 2024

Objective: To ensure inclusive, equitable, and safe academic environments and support systems for SEDGs through proactive governance, bridge courses, earn-while-learn opportunities, outreach, and sensitization initiatives.

This committee shall function as an independent cell and coordinate with statutory bodies like the SC/ST Cell, the Equal Opportunity Cell, and the IQAC for effective implementation of all UGC and government policies related to SEDGs.

Dr. NIDATT P. BAROT
PRINCIPAL,
INSTITUTE OF LANGUAGE TEACHING
(ENGLISH MEDIUM) B.Ed. COLLEGE, RAJKOT.

Date:

Place: Rajkot



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SEDGs Committee Meeting Minutes

Agenda:

- Introduction and Objectives of the SEDGs Cell as per UGC Guidelines
- Planning Bridge Courses for SEDG students
- Implementing an earn-while-you-learn scheme
- Structuring Outreach Programs and Sensitization Campaigns Setting up grievance redressal mechanisms and communication strategies
- Budget Planning and Resource Mobilization

Proceedings:

The meeting was convened under the chairpersonship of Dr. Nidatt Barot, Principal, who welcomed all the members and emphasized the importance of inclusive and equitable practices as directed by UGC guidelines for SEDGs.

Key Discussions and Resolutions:

Bridge Courses:

- Decided to conduct subject-specific bridge courses in communication skills and digital literacy in English.
- Scheduled for the first two weeks of each semester for new SEDG students.

Earn-while-Learn Scheme:

- Roles identified: Library Assistant, Lab Support, Administrative Data Entry.
- Maximum 20 hours/week, ₹50/hour.
- Transparency and a merit-based selection process are to be followed.



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Outreach and Sensitization:

- Team will plan visits to rural and aspirational areas.
- Sensitization sessions for faculty and staff to be conducted twice a semester.

Grievance Redressal:

- Grievances of SEDG students to be addressed within 7 days.
- A grievance box and dedicated email ID are to be established.

Coordination with Other Cells:

- IQAC, Equal Opportunity, and SC/ST Cells will co-monitor implementation.
- The annual reporting mechanism was finalized.

Action Points:

Sr. No.	Action Item	Responsible Member
1	Prepare bridge course modules	Dr. Smita Gadhvi
2	Publish Earn-while-Learn circular	Dr. Himanshu Achary
3	Outreach program roadmap	Dr. Nehal Shingala
4	Schedule sensitization workshops	Dr. Smita Gadhvi

Meeting ended with a vote of thanks to the Chair.

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Notification for Formation of SEDGs Committee – 2025

Ref: UGC Guidelines – “Equitable Opportunity for Socio-Economically Disadvantaged Groups (SEDGs)” dated January 2024.

In compliance with the University Grants Commission’s guidelines for the promotion of equity and inclusion of Socio-Economically Disadvantaged Groups (SEDGs) in Higher Educational Institutions, the **Institute of Language Teaching, Rajkot**, hereby continues the **SEDGs Committee for the academic year 2025** with the following members:

Sr. No.	Name	Designation / Role
1	Dr. Nidatt Barot	Chairperson, Principal
2	Dr. Nehal Shingala	In-Charge, Internal Complaint Committee
3	Dr. Smita Gadhvi	IQAC Coordinator
4	Jyoti Tadv	SC/ST Representative
5	Dipika Patel	OBC Representative
6	Bhavik Karavadiya	Student Representative (Male) – SEDG
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Term of Committee:

1 January 2025 to 31 December 2025



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Objective:

The objective of the SEDGs Committee is to ensure **inclusive, equitable, and safe academic environments** for students belonging to socio-economically disadvantaged groups. The committee focuses on providing academic support through **bridge courses, mentoring, outreach initiatives, earn-while-learn opportunities, and sensitization programs** to enhance participation and retention of SEDG students.

The committee functions in coordination with institutional bodies such as the **SC/ST Cell, Equal Opportunity Cell, and Internal Quality Assurance Cell (IQAC)** to ensure effective implementation of UGC policies related to inclusivity and equal opportunity.

SEDGs Committee Meeting Minutes – 2025

Agenda

- Review of previous year initiatives for SEDGs
- Implementation of Bridge Courses for SEDG students
- Continuation of Earn-While-Learn Scheme
- Planning Outreach Programs and Sensitization Workshops
- Strengthening grievance redressal mechanisms
- Submission of reports to IQAC

Proceedings

The meeting was convened under the chairpersonship of **Dr. Nidatt Barot, Principal**, who welcomed all members and highlighted the importance of strengthening **inclusive education practices** as recommended by UGC guidelines for Socio-Economically Disadvantaged Groups (SEDGs).

Members discussed the continuation and effective implementation of initiatives aimed at supporting students from disadvantaged backgrounds.



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Implementation and Activities Conducted (2025)

1. Bridge Courses

The committee successfully implemented **bridge courses in Communication Skills and Digital Literacy** to help SEDG students strengthen their academic foundation.

- Courses were conducted during the **first two weeks of each semester**.
- Modules were prepared and coordinated by **Dr. Smita Gadhvi**.
- These courses focused on:
 - English communication
 - Digital skills
 - Academic writing
 - Use of ICT tools in education.

These bridge programs significantly helped students improve confidence and classroom participation.

2. Earn-While-Learn Scheme

The **Earn-While-Learn Scheme** was implemented to support economically disadvantaged students.

Students were provided part-time opportunities such as:

- Library Assistance
- Computer Lab Support
- Administrative Data Entry Support

Students worked **maximum 20 hours per week** and received **₹50 per hour** as honorarium. Selection was conducted transparently on the basis of need and merit.

3. Outreach and Sensitization Programs

The committee conducted several **outreach programs in rural and educationally aspirational areas** to create awareness about teacher education opportunities.



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Activities included:

- Educational awareness visits to nearby rural schools
- Counseling sessions for prospective students from disadvantaged backgrounds
- Awareness programs on inclusive education

Additionally, **sensitization workshops for faculty and students were conducted twice during the academic year** to promote equity, diversity, and inclusion in the institutional environment.

4. Grievance Redressal Mechanism

The committee strengthened the grievance redressal system for SEDG students.

- A **dedicated grievance box** was installed in the institution.
- Students were encouraged to submit concerns confidentially.
- All grievances were addressed within **7 working days** through the committee review process.

5. Coordination with Institutional Cells

The SEDGs Committee worked in close collaboration with:

- **IQAC**
- **SC/ST Cell**
- **Equal Opportunity Cell**

All activities conducted during the year were **documented and submitted to IQAC as part of institutional quality assurance practices.**



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Action Taken Report – 2025

Sr. No.	Action Item	Responsible Member	Status
1	Preparation of bridge course modules	Dr. Smita Gadhvi	Completed
2	Implementation of Earn-While-Learn Scheme	Dr. Himanshu Achary	Implemented
3	Outreach programme planning and execution	Dr. Nehal Shingala	Conducted
4	Sensitization workshops on SEDG inclusion	Dr. Smita Gadhvi	Conducted

All planned activities were **successfully implemented** during the academic year and reports were submitted to IQAC for institutional records.

Meeting concluded with a vote of thanks to the Chair.

Date: 25/12/2025

Place: Rajkot




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